

Minutes
DEFIANCE TOWNSHIP TRUSTEES
August 24th, 2021 MEETING

The Defiance Township Trustees met in regular session at the Defiance County Commissioners building – 2nd Floor conference room, 500 Court Street, in Defiance Township, Defiance, Ohio, on Tuesday, August 24th, 2021 at 6:30 p.m. Answering as present were Dan Peck, Diane Mayer & Jason Shaffer, with all three (3) members of the BOARD OF TRUSTEES having answered the roll, a quorum was declared.

Township employee(s) present were: John Diemer 23361 Defiance County Paulding County Line Rd #10, Steve Buchholtz 1615 South Clinton St. and Harry Railing 14951 Power Dam Rd., all of Defiance, Ohio.

Visitors present: Patti Diemer 23361 Defiance Paulding County Line Rd. #10, Defiance, Ohio.

Also present were: Melinda Sprow Defiance City Engineer & Warren Schlatter Defiance County Engineer,

ORDER OF BUSINESS NO. 1

Reviewed and approved the minutes of the previous session(s).

The Chair requested a motion for the approval of minutes from the June 22nd, 2021 regular session.

Mr. Peck moved to approve the minutes as presented.

Mrs. Mayer seconded.

The vote being 3 Yea(s) 0 Nea(s)

The minutes for the session were approved.

ORDER OF BUSINESS NO. 2 - Citizen concerns:

- 1) The chair asked for citizen concerns from the floor.
 - a) There were none.

ORDER OF BUSINESS NO. 3 - FINANCES –

- 1) The following financial reports provided to the Board were reviewed.
 - a) The Reconciliation for July - noted a primary checking reconciliation balance of \$348,413.39-- balance is minus the outstanding checks and Township investment funds & is taken from the Bank's monthly statement.
 - b) Receipt report:
 - i) Receipts for August (UAN software-) were \$19,306.73.
 - c) Payment reports:
 - i) Payments for August (UAN software-) were \$30,162.59.
 - d) The Cash fund summary through- August 22nd, 2021, (UAN software) showed an "ending fund balance" of \$1,073,203.76.
 - i) The "cash available" for encumbrances (unencumbered fund balance- UAN software) was \$635,324.45.
 - e) Appropriation Status showed that through August 22nd, 2021 (UAN software), 17% of the years' appropriations had been expended. All reports will be on file in the Fiscal Officer's office.
 - f) The fund status report (money market) showed:
 - i) The money market investment fund balance as of 08-22-2021 was \$741,989.43.
 - g) August bills through the 24th, were then reviewed and signed by Trustees.
 - h) Payroll & August time cards (time cards provided trustees prior to session) – Trustees Reviewed & signed
 - i) There was no discussion.
- a) Audit of Twp funds for years 2019 and 2020.
 - i) State Auditor is Deb Mack
 - ii) Audit is AUP – est cost is \$2,700
 - iii) **Exhibit 3-i** is a notice from State Auditor that the audit is final and has been posted to the Auditor's website also there is a copy of the audit report.
 - (1) The audit notes the Twp should post its public records policy on the Twp web page & and that a

retention policy should be filed with the state of Ohio.

- iv) The Chair asked if there are any comments, questions?
 - (1) There were none.
- v) The fiscal officer reported that the Twp awaits final billing.
- vi) This item will be removed from future agendas.

b) American Rescue Plan Act – Def. Twp application

- i) **Exhibit 3-j** – is notice from the Ohio Office of Budget and Management (OBM) of the grant award to Defiance Twp.
 - (1) OBM is managing the grants for many of Ohio's political subdivisions.
 - (2) The Def. Twp award is for \$176,505.54
 - (3) This will be distributed in two payments.
 - (4) A SAMS number must be acquired by the Twp (in progress)
 - (a) This is to provide required quarterly reporting to the US Treasury.
 - (5) The fiscal officer is still researching allowable expenses.
- ii) The Chair asked for discussion..
 - (1) There was none.

c) The fiscal officer reported that the Twp has received from the Def Co Auditor's office the 2022 anticipated and approved amount the Twp is to receive from the County's General Property tax receipts & the Twp's fire levy. These amounts are to fund the Twp's Gen fund, fire fund & Road and Bridge Fund. The notice estimates the amount the Twp can expect from Inside the 10 mill limitation and from outside the 10 mill limitation (see schedule A of the resolution.)

- i) The Twp can expect to receive a total for both the general fund and road and bridge (road funds) of \$115,000.00 from the inside millage in 2022. This is roughly a \$10k increase from the amount projected to be received in 2021.
- ii) The fire levy (fire combat/ems service levies) (outside millage) will receive a projected \$124,100.00 – This is approximately \$1,400.00 more than projected in 2021.
- iii) Recent history of this revenue source: revenues continue to increase slightly to moderately each year.
 - (1) The road and bridge fund. – increasing
 - (a) 2022 \$88,600**
 - (b) 2021 \$81,400
 - (c) 2020 \$80,300
 - (d) 2019 \$80,100
 - (e) 2018 \$76,400
 - (2) The general fund – increasing
 - (a) 2022 \$26,400**
 - (b) 2021 \$24,400
 - (c) 2020 \$24,700
 - (d) 2019 \$24,200
 - (e) 2018 \$22,800
 - (3) The fire fund: - increasing slightly
 - (a) 2022 \$124,100** (fire/ems levy \$78,100 and ems/levy of 2015 \$46,000)
 - (b) 2021 \$122,700 (fire/ems levy \$77,200 and ems/levy of 2015 \$45,500)
 - (c) 2020 \$120,900** (fire/ems levy \$76,000 and ems/levy of 2015 \$44,900)
 - (d) 2019 \$120,000 (fire/ems levy \$75,500 and ems/levy of 2015 \$44,500)
 - (e) 2018 \$118,800** (fire/ems levy \$74,700 and ems/levy of 2015 \$44,100)

iv) **exhibit 3k is – resolution 16-2021.**

Mr. Shaffer requested a motion to adopt **resolution 16-2021** (attached) accepting the amounts and rates as determined by the Co Budget committee and authorizing the necessary tax levies and certifying them to the County auditor.

Mayer moved to approve

Peck seconded

YEA(s) 3 NAY(s) 0 Passed X Failed

The resolution was approved.

d) The fiscal officer noted that the Twp awaits – from the County Budget Committee - the draft resolution noting

the anticipated distribution of the Local Gov't Fund monies for 2022.

- i) Mr. Shaffer requested a motion to accept the August financial reports.

MOTION by: Peck

SECOND by: Mayer

YEA(s) 3 NAY(s) 0 Passed X Failed

The financial reports were approved.

ORDER OF BUSINESS NO. 4 – Zoning - Status update on the following zoning Issues as of this session:

- a) July Monthly Zoning report -
- i) permits issued:
 - (1) Brandon Osborn- garage on bowman road
 - (2) Ted Walbolt- for pond on Campbell road
 - ii) Zoning issues:
 - (1) Talked to Bob Foster about fence
 - (2) Talked to Gloria Gomex- st rt 15 - if site is buildable
 - iii) Nuisance violations:
 - (1) None
 - iv) Site reviews:
 - (1) None
 - v) Misc :
 - (1) Acquired zoning forms from Hilltop printing

Respectfully submitted
John Diemer, Twp. Zoning Inspector

- b) The Chair asked if there were any other zoning issues to come before the Board.
(1) None were presented.

ORDER OF BUSINESS NO. 5 -- Equipment;

- a) Comments or concerns from Twp employees/Trustees on current or proposed new eq &/or safety items.
- i) Steve Buchholtz was recognized:
 - (1) Buchholtz stated he wished to purchase a back pack leaf blower. He noted the need due to the many uses for both leaf and Twp eq/garage clean up.
 - (2) He verbally presented two quotes:
 - (a) \$335.99 from Kenn Feld Eq.
 - (b) \$309.99 from Arps Hardware
 - (3) Trustees verbally approved the purchase from Arps Hardware.
 - ii) Buchholtz then stated that the Twp needed some cold patch material on site for minor chuckhole repairs.
 - (1) Trustees verbally approved the purchase of cold patch material from the Paulding Co. engineer.
 - iii) Trustee Shaffer and Operator Buchholtz proposed to sell the Twp's 1995 dodge one ton pick up. Both stated the truck is no longer used.
 - (1) Trustees agreed to sell the unit and will work with the County to place it on Govdeals.com.
- b) The chair asked if there was any other equipment or safety item discussion?
- i) There was none.

ORDER OF BUSINESS NO. 6 - Trustee Report – Monthly Twp. Rd inspection and road projects.

- a) Trustee Report (**exhibit 6-a**) – Monthly Twp Rd inspection by Trustee Shaffer.
- i) Discussion of August review:
 - (1) Operators are to refer to the inspection report for September work.
 - (2) It was noted that there were small chuck holes on Hammersmith and Krouse – tree limbs need trimmed along McCallister.
 - ii) The September review is to be by Trustee Mayer.
- b) 2021 Road projects:
- i) Trustees approved the 2021 Twp. Rd maintenance program as provided by the County Engineer's Office at the Trustees' Jan. 26th session. Refer to exhibit 6-b – of the Jan. Twp session.

- ii) The Engineer's office submitted an updated project cost estimate which was presented as Exhibit 6-1 dated 4-8-21, provided at the 4-27 session.
 - (1) The exhibit-cost updates included the 2021 Bowman rd rebuild section.
 - (2) 1-26-21 projected total cost for all projects is \$168,430.89
 - (3) 4-26-21 projected total cost for all projects is \$168,550.00

- iii) 2021 Def. Twp. rd. maintenance program by County Engineer- from 4-8 estimate.
 - (1) The road maintenance program does not include major reconstruction projects – i.e. Bowman Rd rebuild, or other Twp road expenses assigned by Trustees to Twp personnel or other private contractors.

(a) Chipseal: not yet started	Est.	Actual cost
(i) Singer – from St. Rt 111 to Hammersmith - 2639'	\$4,100	
(ii) Garman – from Harding to Wilhelm – 2639'	\$4,100	
(iii) McCollister – Wilhelm to dead end – 2619'	\$4,400	
(iv) Wilhelm – from McCollister to Garman -961'	\$4,100	
(v) <u>Wilhelm – from Watson to McCollister – 2640'</u>	<u>\$1,500</u>	
(vi) Estimated total exp. of chip seals	\$18,200	
(vii) Co. Engineer is present to update:		
1. Mr. Schlatter stated this would be completed soon.		

(b) Patching: completed as of 5-25-21 – invoiced processed for 6-22 review:		
(i) Estimated total patching exp -	\$19,300	\$20,572.57
(c) Crack Seal- completed and invoiced as of June 22nd twp session		
(i) Estimated total exp. crack seal	\$10,800	\$11,613.41

(d) Pavement Markings:

- (i) None in 2021

(e) Total est and final expenses for 2021- \$48,300

- iv) Re-build and widen 4 miles of Twp's portion of Bowman Rd. – see mins from Feb. 2018 for history.

- (1) In 2021 as of this session – 3 miles of the 4 mile project remain to be completed:

- (a) Proposed 2021 effort is 5317' or approximately the 2nd mile.

(i) PAVING: - not yet started

- 1. Williams to karnes – 2655' est cost \$42,500
- 2. Karnes to st rt 66 – 2666' est cost \$42,500

a. Est. cost Actual cost –

- i. \$85,000

(ii) Pavement Markings: - Williams to st rt 66 5321'

- a. **\$2,500**

(iii) WIDENING: - f Williams to St rt 66 – 5317' – completed and inv 5-25-21

- | | |
|--------------------|--------------------|
| a. Estimate | Actual cost |
| b. \$32,750 | \$37,620.00 |

- (iv) TOTAL ESTIMATED ON BOWMAN PROJECT IN 2021 is anticipated to be \$120,250

(v) Co. Engineer is present to update:

- 1. Mr. Schlatter stated that the contractor (Gerken Paving) should begin the paving shortly,
- 2. The engineer's staff has completed grading and seeding and hopes to begin prep work on the widening of the next 2 miles of road for the 2022 construction season.

(b) Per past practice, the County Engineer's Office will coordinate all activity.

- c) Twp projects by Twp staff or other contractors for 2021:

- i) The Chair asked if there were any proposed projects for the Twp staff or private contractors for 2021?

- (1) Trustees in past sessions have noted that trees along Cromley need trimmed and or removed. See past agenda from Oct 2020 session forward for details.

- (i) In April 2021 Trustees had hired A Cut Above tree service of Defiance to address the project.

(a) July update:

- (i) 3 of 5 trees have been taken down.

(b) August update:

- (i) No work in August.

- (2) At the June 22nd session it was noted by Railing that tree branches were hanging over the road at

Garman and Krouse.

- (a) Buchholtz and Railing were to check and determine if they can trim back. If not then Trustees will contact the Co. Engineer's for assistance on this issue.
 - (b) July update:
 - (i) No work on this issue in July.
 - (c) August update:
 - (i) Buchholtz reported that he had contacted the property owner (Vic Hartzel) and due to poison ivy this work will be delayed until late fall 2021.
- d) Re-build Ginter/Carter Rd. from Jefferson Ave. (St. Rt 66) to at Carter Rd to Ginter and Jefferson (St. Rt 66)- see mins from Jan 2020 forward for details.
- i) At the April 2021 Twp session the issue was brought forth from the table:
 - ii) Mr. Peck reported that the City will soon be forthcoming with a proposal for a joint venture to widen and add a sidewalk to this road which will include that portion of the road that belongs to the Twp.
 - (1) May updated?
 - (a) There was none.
 - (2) June update?
 - (a) There was none.
 - (3) July update?
 - (a) There was none.
 - (4) August update?
 - (a) Co. Engineer is present to update:
 - (b) Mr. Schlatter asked City Engineer Melinda Sprow to comment. Ms. Sprow presented a proposed Project construction cooperation Agreement for the Trustees to review. This agreement proposes to:
 - (i) share in the expense of reconstruction of Ginter road from the Twp's portion starting at the corner of Carter road to the end of the road at the intersection of State route 66.
 - 1. Mr. Schlatter said that the Twp will use its OPWC grant funds and will need to pledged a commitment of \$81,148.24 in cash from its road accounts.
 - 2. this is for road reconstruction only – the City has agreed to pay for the proposed sidewalk-bike path.
 - 3. Per the Co. Engineer the Twp is responsible for 40% of the road and is being asked to pay for that percent of the road construction work.
 - 4. The agreement prints out a summary of the work to be reformed.
 - (ii) Schlatter stated that the OPWC grant application will be made in 2021, the award will be made in 2022 and the construction will begin in 2023.

Mr. Shaffer requested a motion to accept the Ginter rd cooperation construction agreement.

MOTION by: Peck

SECOND by: Mayer

YEA(s) 3 NAY(s) 0 Passed X Failed

The agreement was approved and Trustees signed the agreement.

- iii) Schlatter informed Trustees that the Carter road rebuild project will be discussed following the Ginter road project completion.
 - (i) ing will follow the

e) Ginter rd maintenance 2021 –

- i) In August Trustees were told that the City had patched their side of Ginter Rd. The Twp was provided data from the City showing that the Twp is responsible for the north side of the two lane road from the woods of the Boy Scout camp starting just west of the city subdivision near Chinook Dr proceeding westerly to Carter Rd.
 - (1) Refer to **exhibit 6-e-1** an email forwarded from Diane Mayer to Trustees, the email contains the city email to Diane regarding the city's understanding of area of responsibility and an email from the Co. Engineer noting his understanding of the area of responsibility. Both reflect the description in d-i above.
- ii) **Exhibit 6-e-2** is a quote from the Def. Co. Engineer's office on the price to patch Ginter on the Twp side of the road. It is possible to do this yet in 2021.

- (1) Discussion County Engineer Warren Schlatter:
- (2) Schlatter noted that the road is in need of repairs and recommends the patching. He stated that when the road reconstruction takes place this material will be ground up and used in the reconstruction.
- (3) The exhibit notes an estimated cost of \$10,318.07 for seven patches.

Mr. Shaffer requested a motion to accept the August financial reports.

MOTION by: Mayer

SECOND by: Peck

YEA(s) 3 NAY(s) 0 Passed X Failed

The proposed patch project of Ginter road was approved.

iii) **Exhibit 6-e-3** is a road share Maintenance Agreement –

- (1) The Trustees may wish to adopt such an agreement with the City of Def on subdivision roads that split length wise instead of cross wise.
 - (a) Discussion;
 - (b) Defiance County Engineer Warren Schlatter...noted this proposal is his with the City and has worked well.
 - (c) Trustees took the proposal under advisement.

f) Defiance Paulding Co. Line Rd. 10 – maintenance agreement w Auglaize Twp, Paulding, Co.

- i) At the June Twp session - the fiscal officer stated that the Paulding Co. Auglaize Twp fiscal officer and asked if Def. Twp. had documentation of a maintenance agreement between Auglaize Twp. and Def; Twp. regarding the Twp section of Def. Co. Line Rd. 10.
 - (1) Def. Twp. has no such agreement on file.
 - (2) Auglaize Twp Trustees wish to discuss a drainage issue and other possible maintenance items such as snow removal and mowing.
- (1) At the July session:
 - (a) Auglaize Trustee Widenhammer stated there is presently a drainage issue on this road and that Auglaize twp has been mowing both sides of the road.
 - (b) Def. Twp noted its operators have also mowed and plowed both sides of the road.
 - (c) the Auglaize Trustees state that it might be beneficial if there was a written agreement which would state the responsibilities of each Twp on what portion and what types of maintenance would be done.
 - (d) All Trustees of Auglaize and Defiance Township agreed that a written maintenance agreement was desirable. Further, all Trustees agreed that Auglaize Twp Trustees would have such an agreement prepared by their County Prosecutor. The agreement would be provided to Defiance Twp Trustees and Def. Trustees stated that they would have the Defiance Co. Prosecutor review.
 - (e) If Defiance Twp desired edits to the Auglaize document – these edits would be made and the revised document would be sent to the Auglaize Trustees for review and comments.

ii) August update:

- (1) Exhibit 6-F is the draft maintenance agreement received from Auglaize Twp as prepared by the Paulding Co. Prosecutor.
 - (i) Def. Co. Engineer Warren Schlatter was provided a copy as directed by Defiance Twp. Trustees to seek his input.
 - (ii) Discussion – Co. Engineer Warren Schlatter – stated the agreement could work as presented, however, it might be better to just accept all responsibility for the section of road to be maintained by each Twp, accept for road reconstruction which should be reviewed by both parties.
 - (iii) Edits were made which proposes that each Twp be responsible for all road maintenance accept for road reconstruction and ditch maintenance. The edited draft will be submitted to Auglaize Twp. for their review and comments.

g) Trustee Shaffer noted that both Krouse and Ball roads need repairs (patching) due to the wear and tear from large trucks going to the landfill.

- i) Trustees agreed to speak with the County Engineer (he had left for another session prior to this issue), Trustees hope to have the engineer's office address this yet this fall.

h) **2021 financial impact review by the fiscal officer:**

- i) The fiscal officer reported:
 - (1) Total road fund revenues year date are **\$164,877.64**
 - (2) Total road fund expenses year to date are **\$103,682.94**
 - (a) Road salt purchased - 2021– total \$5,460
- ii) Anticipated road funds revenue for 2021 – based on the January 8th, 2021 1st Twp amended certificate was:
 - (1) \$208,350 more or less
- iii) Anticipated expenses for 2021 – as of this session:
 - (1) Regular twp. expenses anticipated for the year, baring emergencies. The estimate for 2021 – based on historical review, is placed at between \$70,000 and \$100,000 – would include Twp projects estimated or completed so far this year.:
 - (2) \$48k as of this session for Co Eng work- in 2021 – refer to item 6-1 of the April 2021 agenda – (other than Bowman Rd. rebuild).
 - (3) \$120,250 – refer to exhibit 6-1 of this session - Bowman Rd. rebuild –
 - (4) New addition as of August 2021 session
 - (a) Ginter rd patching – co. eng. Est \$10,318 more or less.
 - (b) The anticipated spread of expenses remains the same as of this session.
 - (5) savings towards the Carter/Ginter rd project- project cost to Twp is remaining OPWC grants and \$81,148.24 cash anticipated to be expended in 2023..
 - (a) it is anticipated that 40k per year will be earmarked in 2022 and 2023.
- iv) Total estimated expenses from Twp rd acc'ts for 2021- \$230k to \$269 if projects currently proposed are completed and Twp reg expense is 100k.
- i) **A recap of the OPWC grants –** see minutes of previous sessions for history. An update was last received from the Co Engineer’s Office dated 01-07-2021 (exhibit 6-f) part of annual public officials meeting held in Feb.
 - i) Current status as reported by the fiscal officer
 - (1) –OPWC grant work for 2021- no known activity as of this session.
 - (a) The amount of OPWC grant funds spent on the Twp’s behalf in 2021 –none as of this session.
 - (b) The amount of funds for Twp. use is \$52,332.42 plus remaining grants over the next 4 years.
 - (c) Trustees are reminded that there is no longer a discount in effect from the Co. Engineer for work done on the Twp’s behalf by Engineer staff.. Use of funds is 100%.
 - ii) The Engineer had previously informed the Trustees that with the passage of issue 1 several years ago the law promises the grants. The average annual grant for Def Twp. is \$25k for the next 4 years or a total of \$100k remaining give or take.
 - iii) As of this session:
 - (1) Trustees have committed all OPWC grant funds for the Twp’s portion of the Ginter rd project noted above.
- j) Trustee Mayer noted that in this months edition of the Twp newsletter “Grassroots” a grant for road projects was available.
 - i) Trustees decided to contact the County Engineer to seek assistance in applying for this grant.
- k) The Chair asked if there was any other discussion regarding the fiscal impact report or other road issues?
 - i) There was none.

ORDER OF BUSINESS NO. 7 - Cemetery issues for discussion.

- a) The Chair asks if there are any cemetery issues for discussion?
 - i) At the June 22nd meeting, Steve Buchholtz stated there was a large dead tree in Taylor cemetery that needed trimmed of dead branches which might fall and damage tombstones.
 - (1) Buchholtz and Railing were assigned to attempt this effort if they thought they could.
 - (2) July update-
 - (a) No work in July.
 - (3) August update-
 - (a) Buchholtz stated that he and Twp operator Railing were not able to address this work.
 - (b) Buchholtz stated that he had contacted Goliath Tree Service of Defiance and received a quote of \$3,700 to remove the trees.

It was moved by Peck to hire Goliath Tree Service to remove the trees at a cost of \$3,700
Seconded by Mayer.

YEA(s) 3 NAY(s) 0 Passed X Failed
The proposal was approved.

- ii) Buchholtz reported that Ronda Bakle had contacted him and she wishes to install a larger tombstone on the grave of Ruth Jackson in Cromley cemetery.
 - (1) Buchholtz provided the required construction need of a 3' deep footer on which to set the tombstone.
- iii) The Chair asked if there were any other cemetery issues.
 - (1) There were none presented.

ORDER OF BUSINESS NO. 8 – PERSONNEL

- e) The Chair asked if there are any personnel issues for discussion.
 - i) Twp Operator/scheduler position is open as of the August Twp reg. meeting.
 - ii) Trustees had asked Operator Steve Buchholtz if he would take the position of Twp. Operator-scheduler with the current pay rate of \$25 per hour at their July 27th meeting.
 - (1) Buchholtz said he would like to think about this and would let Trustees know at or before the August session.
 - (2) Trsutees asked Buchholtz if he wanted to take the position.
 - (a) Buchholtz replied that he did.
 - (3) Resolution 15-2021 appoints Buchholtz as Twp Operator/scheduler – at a pay rate of \$25 per hour effective Sept. 1, 2021.

Trustee Mayer moved to approve resolution 15-2021 appointing Buchholtz and Twp Operator/scheduler.
Trustee Peck seconded

YEA(s) 3 NAY(s) 0 Passed X Failed
The resolution was approved for signing.

- iii) The Chair asked if there were any other personnel issues.
 - (1) There were none presented.

ORDER OF BUSINESS NO. 9 - Handouts.

- a) Monthly (August 21) GrassRoots clippings – **exhibit 9-a**

ORDER OF BUSINESS NO. 10 - Old Business

- b) The Chair asks if there is any old business to come before the Board?
 - i) There was none presented.

ORDER OF BUSINESS NO. 11 - New Business.

- a) The Chair asked if there is any new business to be discussed....
 - i) There was none presented.

ORDER OF BUSINESS NO. 12 - NEXT MEETING:

- 1) The next regular session.
 - a) The next session.

Date: Tuesday, September 28th, 2021 regular business session.
Time: 6:30 p.m.
Place: Defiance County Commissioners building
2nd floor conference room
500 Court St.
Defiance, Ohio 43512

ORDER OF BUSINESS NO. 13 – Adjournment:

- 1) Mr. Shaffer requested a motion to adjourn this meeting of – August 24th, 2021.
It was moved by: Peck

SECOND by: Mayer

The roll was called and the vote was:

YEA(s) 3 NAY(s) 0 The motion: Passed X Failed

MEETING ADJOURNED

Respectfully Submitted

Timothy J. Houck, Fiscal Officer-Clerk