

*Minutes*  
***DEFIANCE TOWNSHIP TRUSTEES***  
***November 18<sup>th</sup>, 2008 SPECIAL SESSION***

The Defiance Township Trustees met in “special” session at the Defiance County Commissioners building – 2nd Floor conference room, 500 Court Street, in Defiance Township, Defiance, Ohio, on Tuesday, 18, November, 2008 at 7:30 p.m. The Chair instructed the clerk to call the roll, answering as present were: Daniel Peck, Charles A. Bakle Jr. and Richard Ankney; also present was Tim Houck, Township Fiscal Officer-Clerk. All three (3) members of the BOARD OF TRUSTEES having answered the roll, a quorum was present.

Other(s) present were: Mike Daniels 21876 State Rte 637 & Bradley Barnes 27786 Ayersville – Pleasant Bend Rd.

**ORDER OF BUSINESS NO. 1**

- 1) Review applications for the Twp’s part time operator’s position.** Chairman Ankney opened the session by explaining the Twp operator’s positions and the Trustees defined hierarchy of those positions.
- a) The Twp has 3 part time positions which do the labor needs of the Twp. This includes but is not limited to:
    - i) Small equipment repairs
    - ii) Mowing Twp properties and Twp road right of way
    - iii) Snow removal – salt application on – from Twp properties and Twp roads
    - iv) Small constructions projects as directed by the Trustees
  - b) Trustees explained to the applicants the expectation of the Trustees per the work to be assigned as noted in 1-a above.
  - c) Trustees asked if both candidates present held cdl’s
    - i) Both replied that they did.
  - d) Trustees further explained that the Twp relies primarily on the first 1 (currently filled) part time positions. This position (the 3<sup>rd</sup>) is viewed as a back up to the first two. Thusly, the candidates should be aware that the hours they will work will be at will (by the Trustees) and limited in nature.
    - i) Examples given:
      - (1) Heavy snow which requires extra help
      - (2) If a project falls behind schedule
      - (3) Mowing – should the first two positions fail to keep up due to an unusual growing season
      - (4) Etc.
  - e) Both candidates indicated they understood the position’s restrictive hours. Both stated they were still interested.
  - f) Trutee Peck – stated: again “we promise no set schedule or hours. This position is merely a back up to the first two part time employees.
  - g) Trustee Bakle then explained the CDL rules – noting hours that can be driven in a 24 hr period etc.. that the Township had 22 miles of road to maintain and noted the equipment that the Twp had.
  - h) Chairman Ankney asked for a motion to go into executive session for the purpose of interviewing the candidates separately.

MOTION by: Mr Bakle

SECOND by: Mr. Peck

YEA(s) 3      NAY(s) 0      Passed x      Failed

The Trustees moved into executive session for “personnel – candidate interviews”.

The Trustees returned from the executive session chambers

Chairman Ankney asked for a motion to return to the regular meeting having made no decisions in executive session.

MOTION: Bakle

SECOND: Peck

YEA(s) 3      NAY(s) 0      Passed x      Failed

The Trustees moved back into regular session..

- i) Mr. Ankney asked if there was any further discussion on the hiring issue.  
(1) There were none.

- i) The Chair noted that the hiring will be addressed at the Twp’s regular session on November 25<sup>th</sup>.
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2) **NEXT MEETING:**

Date: Tuesday November 25<sup>th</sup>, 2008 .

Time: 7:30 p.m.

Place: 2<sup>nd</sup> floor of the Defiance County Commissioners building – conf room EMOC  
500 Court Street - Defiance, Ohio

- 3) Mr. Ankney requests a motion to adjourn this November 18<sup>th</sup>, 2008, “special personnel – application review and candidate interview” session.

Motion: Mr. Bakle

Second: Mr. Peck

YEA(s) 3      NAY(s) 0      Passed x      Failed       

MEETING ADJOURNED