

*Minutes*  
***DEFIANCE TOWNSHIP TRUSTEES***  
***December 19<sup>th</sup>, 2023 MEETING***

The Defiance Township Trustees met in regular session at the Defiance County Commissioners building – 2<sup>nd</sup> Floor conference room, 500 Court Street, in Defiance Township, Defiance, Ohio, on Tuesday, December 19<sup>th</sup>, 2023 at 6:30 p.m. Answering as present were Dan Peck, John Diemer, & Jason Shaffer. With three (3) of three (3) members of the BOARD OF TRUSTEES having answered the roll, a quorum was declared.

Township employee(s) present were: Steve Buchholz 1615 S Clinton St., Harry Railing 14951 Power Dam Rd., Patti Diemer 23361 Defiance-Paulding Co. Line Rd. 10, Dennis Batt 14854 Power Dam Rd., & Chris Harrow 14143 Karnes Rd., all of Defiance, Ohio.

Visitors present: Diane Batt 14854 Power Dam Rd., JoEllen Houck 8 DeVille Dr., and Julie Voll (newly elected fiscal officer) 1681 Stonemore Dr. all of Defiance, Ohio.

**ORDER OF BUSINESS NO. 1**

Reviewed and approved the minutes of the previous session(s).

The Chair requested a motion for the approval of minutes from the November 20<sup>th</sup>, 2023 regular session.

Mr. Diemer moved to approve the minutes as presented.

Mr. Shaffer seconded.

The vote being   3   Yea(s)   0   Nea(s).

The minutes for the session were approved.

**ORDER OF BUSINESS NO. 2 - Citizen concerns:**

1) The chair asked for citizen concerns from the floor.

a) Mr. Dennis Batt was recognized.

i) Mr. Batt again raised his concerns with a property next to his. This property is owned by Ron Kuhn and is being used for camping by Mr. Kuhn. (both properties are bordering the Auglaize river.)

ii) This has been an on going issue for Mr. Batt (see mins of 7-28-22, 9-27-22, 1-24-23, 6-27-23 & 9-26-23).

iii) Mr. Batt stated he believes the Kuhn property has zoning violations. Batt also believes there are property covenants rules applicable to the Kuhn property that supersedes Twp zoning rules.

iv) Twp Zoning Inspector Chris Harrow stated that as he has previously conveyed to Mr. Batt, he (Harrow) has reviewed the issue with the Defiance County Prosecutor and was told that no zoning violation currently exists on the Kuhn property. In Mr. Harrow's opinion this is a civil conflict and the issue should be decided by the courts.

v) Trustees noted that they abide by the Prosecutor's opinions. Trustees suggested that Mr. Batt confer with his attorney and if desired to have his attorney contact the Def. Co. Prosecutor's office.

**ORDER OF BUSINESS NO. 3 - FINANCES –**

1) The following financial reports provided to the Board were reviewed.

a) The Reconciliation for November - noted a primary checking reconciliation balance of \$228,195.79 - balance is minus the outstanding checks and Township investment funds & is taken from the Bank's monthly statement.

b) Receipt report:

i) Receipts for December (UAN software-) were \$155,729.27.

c) Payment reports:

i) Payments for December (UAN software-) were \$108,389.51.

d) The Cash fund summary through- December 16<sup>th</sup>, 2023 (UAN software) showed an "ending fund balance" of \$1,353,738.13.

i) The "cash available" for encumbrances (unencumbered fund balance- UAN software) was \$1,069,936.84.

e) Appropriation Status showed that through December 16<sup>th</sup>, 2023 (UAN software), 37% of the years' appropriations had been expended. All reports will be on file in the Fiscal Officer's office.

f) The fund status report (money market) showed:

- i) The money market investment fund balance as of 12-16-2023 was \$1,217,442.62.
- g) American Rescue Plan Act – Def. Twp – refer to mins of Twp sessions from July 2021 forward for details.
  - i) The Ohio Office of Budget Management (OBM) is managing the grants for many of Ohio’s political subdivisions.
    - (1) As of this session we await final close out which will take place with the filing of the annual report with the US Treasury dept in April 2024.
    - (2) The chair asks if there are any questions?
      - (a) There were none.
- a) ODOT grant “Twp Stimulus Program”. Funding provided by Federal government – part of covid relief to states. See mins of sessions from August 2021 forward for details.
  - i) On November 23<sup>rd</sup>, 2021, the County engineer prepared grant applications:
    - (1) The Twp was awarded a grant of \$175k for the reconstruction of Ginter Rd. (joint project with the City of Defiance).
    - (2) The fund line in the UAN system has been set up and the award/grant has been posted to the fund.
    - (3) The Trustees are utilizing the County Engineer as project coordinator.
  - ii) As of this session:
    - (1) The money will be re-appropriated in the 2024 budget as the project is now planned for construction in 2024.
    - (2) The fiscal officer has submitted the required 3<sup>rd</sup>, quarter project report to ODOT via email on November 13<sup>th</sup>, 2023.
  - iii) The chair asked for any discussion?
    - (1) There was none.
- b) The fiscal officer reports that the Twp’s audit of years 2021 and 2022 by the State Auditor’s office is complete. This is a full audit. Estimated cost is \$5300 more or less. The fiscal officer contacted the State Auditor on Dec 6<sup>th</sup> and was told the report has not yet been approved for public review. Trustees received a draft copy of the report in November. Once the report gets final approval it will be posted to the State Auditor’s web site and Trustees will get an official approved copy.
  - i) Discussion;
    - (1) None.
- c) Fiscal Officer reviews Supplemental Appropriations & 2<sup>nd</sup> Amended Certificate for 2023.**
  - i) Refer to **Exhibit 3-d above** which shows the fiscal officer adjusted fund line 4401 so that expenses could be posted to the line and to account for the annual amended certificate regarding the OPWC grant funds used on the Twp’s behalf under the authority of the County Engineer..
  - ii) **Exhibit 3-i** of this session is a packet of information documenting an amended certificate indicating the value in dollars of the work performed by the Def Co engineer’s office for Def Twp and funded with “Ohio Public Works Commission” OPWC grant funds (formerly issue 2 and LTIP). The 2023 OPWC grant funds posted to the Twp was for \$129,904.36. These OPWC grant funds were used on Def. Twp. road projects in 2023. Refer to the County Engineer letter dated 11-15-2023- part of this packet for an explanation of projects.
  - iii) The OPWC grant amount has increased the previous (first) amended certificate dated Jan. 6, 2023, and is in the amount of \$1,914,521.63. The new amended certificate was issued by the County Auditor for \$2,044,425.99 dated 11-21-23. By law the OPWC grant funds provided for Twp work are required to be posted into and out of the Twp fiscal records.
  - iv) The packet (**exhibit 3-i**) contains:
    - (1) The County Engineer’s letter (2 pages) dated 11-15-2023 indicating the amount of OPWC funds applied to Def. Twp projects in 2023 and explains the use of OPWC funds of 2023.
    - (2) The 1<sup>st</sup> Twp amended certificate dated 1-6-2023.
    - (3) A letter to the co auditor from the Twp fiscal officer for the Co Budget Commission to approve the new amended certificate – with documentation as indicated in the letter- for the request.

- (4) The new amended certificate #2 – approved by the Budget Commission on 11-21-2023 for \$2,044,425.99.
- (5) A UAN appropriation status and revenue status report showing the OPWC funds posted to the 2023 Twp accounts.
- (6) A “Then & Now” purchase order to expend the funds- needs Trustee signatures.
- (7) A receipt and payment voucher noting the posting of the grant funds to the proper account (4401-538-000)- & the expenditure of the funds from the proper (4401-330-360-000) account line.

(8) Resolution 21-2023– attached - approves the amended certificate.

(a) Trustees are requested to approve attached resolution 21-2023 which will codify the posted grant.

(9) Trustees approved resolution 21-2023 – 3 yeas and 0 neas.

d) The fiscal officer reminds Trustees that the Twp accounts will be closed at year’s end and any work/or purchases done in 2023 needs posted to the 2023 accounts. (day of purchase-not date of bill).

i) Any purchases and billing for any work should be provided to the fiscal officer by December 18<sup>th</sup> and no purchases other than emergency purchases should take place from the 18<sup>th</sup> forward until the 2024 Twp accounts are approved by Trustees at the tentatively scheduled January 10<sup>th</sup> (depending if the 2024 amended certificate is available from the Co Budget commission) 2024 re-organizational / budget session.

(1) Discussion....

(a) None.

h) December bills through the 19<sup>th</sup>, – Trustees Review – Discussion and Signature.

i) Payroll & December time cards – Trustees Review – Discussion and Signature.

j) Mr. Peck requested a motion to accept the December financial reports.

MOTION by: Shaffer

SECOND by: Diemer

YEA(s) 3 NAY(s) 0 Passed X Failed

The financial reports were approved.

**ORDER OF BUSINESS NO. 4 – Zoning -** Status update on the following zoning Issues as of this session:

a) December Monthly report - Mr. Chris Harrow

i) permits issued:

(1) Issued a zoning permit to Mike and Lindsay Gobrogge for accessory building on Sponseller Rd.

ii) Nuisance violations:

(1) Received call from Kim Griffith, reference Tim Font property on Powers Rd. Property still not cleaned up.

(2) Spoke with resident Tim Johnson at 24889 Watson requested he continue cleanup of property, will check back in 2 weeks, and begin ticketing process.

(3) Spoke with resident at 14768 St. Rt. 111 about junk in driveway.

(a) Complaint from resident on Lakeview drive.

iii) Site reviews:

(1) None

iv) Misc :

(1) Received call from Denny Batt questioning the placement of utilities on Ron Kuhn’s property.

(2) Spoke with a resident at 24569 Watson about property located at 24889 Watson.

(3) Property 15608 St. Rt. 66 is now compliant

(4) Continuing to monitor other nuisance complaints

v) Zoning issues:

(1) none

vi) The Chair asks for discussion?

(1) None.

b) Twp Zoning Bd of Appeals met 6p.m. 12-19-23 – and approved a conditional use permit per the request of Dan Shaffer. The request was for a conditional use to allow a living space within a pole barn. Property parcels are b1100-13-000-308 & b1100-13-000-310 on Bowman road.

c) The Chair asked if there were any other Zoning/nuisance issues?  
i) There were none.

**ORDER OF BUSINESS NO. 5 -- Equipment;**

- a) Comments or concerns from Twp employees/Trustees on current or proposed new eq &/or safety items.
- i) Trustees purchased a 2023 Silverado cab and chassis 1.5 ton truck was purchased via public bid from Estle Chevrolet Cadillac of Defiance in July.
    - (i) Trustees purchased the components ( stainless steel dump bed, snow plow, salt spreader and safety lighting- in August from Kalida Truck.
      - 1. The components have been installed and the truck is awaiting pick up by the Twp.
      - 2. Checks have been issued in the amount of \$67k for this expense and are in this month's packet for Trustee review and signature.
      - 3. The fiscal officer has sent a request for gratis plates to OBMV and his asked OTARMA to place the unit on the Twp's insurance list.
      - 4. This concludes this project which will be removed from future agendas.
      - 5. Discussion.
        - a. none
  - ii) The Chair again asked if there were any other equipment of safety items for discussion.  
(1) There were none.

**ORDER OF BUSINESS NO. 6 - Trustee Report – Monthly Twp. Rd inspection and road projects.**

- a) Trustee Report (**exhibit 6-a**) – Monthly Twp Rd inspection by Trustee Shaffer.
- i) Instructed operators to repair or replace a “stop ahead” sign on the north side of Bowman rd.
  - ii) There were no other issues noted.
  - iii) The January review is to be by Trustee Peck.
- b) 2023 Road projects:
- i) Trustees are to refer to exhibit 6-b dated 4-11-23 of the 4-25-23 session, which is an update to the project list dated 1-20-23 from the Co. Engineer's office. This is the 2023 list of projects for the Co. Engineer & includes the estimates of expenses for the 2023 4<sup>th</sup> mile of the Bowman Rd rebuild project.
  - ii) The road maintenance program is tracked separately in this agenda from the Bowman Rd rebuild or other Twp road expenses assigned by Trustees to Twp personnel or other private contractors.
- (1) Co. Engineer road maintenance projects approved are as follows for 2023: all work completed as of 11-21-23 session.

	<b>Est.</b>	<b>Actual cost</b>
(a) <b>Paving:</b> - no paving projects for 2023.		
(i) Total paving	<b>\$0</b>	
(b) <b>Chipseal:</b> - <b>project is complete – billed and paid in Oct.</b>		
(i) Kiser Road – from Krouse to Keller - 5325'	\$12,998.00	<b>\$13,715.46</b>
(ii) Kiser Road – from Keller to Canal – 5,316'	\$12,982.00	<b>\$13,715.46</b>
(iii) Parkview Drive – 2,560'	\$ 3,389.00	<b>\$ 3,769.50</b>
(iv) Schroeder Street – 1,182'	\$ 1,562.00	<b>\$ 1,610.44</b>
(v) Estimated total exp. of chip seals	<b>\$30,931.00</b>	<b>\$32,810.86</b>
(c) <b>Patching:</b> for 2023 –		
(i) none proposed.		
(d) <b>Crack Seal-</b> none in 2023		

(e) Pavement Markings: - none in 2023 –

(f) Total est and final expenses for 2023- \$30,931.00      \$32,810.86

- iii) Re-build and widen 4 miles of Twp's portion of Bowman Rd. – see mins from Feb. 2018 for history.
- (a) There was no construction work done in 2019 due to scheduling issues.
  - (b) Approximately 1 mile of the 4 mile project was completed in 2020:
  - (c) Approximately 1 mile of the 4 mile project was completed in 2021.
  - (d) Approximately 1 mile of the 4 mile project was completed in 2022.
- (e) TOTAL ESTIMATED ON BOWMAN PROJECT IN 2023 is \$160,895 of cash -
- (i) Proposed 2023 effort is the final mile of this project - 5448' or approximately the 4<sup>th</sup> mile.- Campbell to Power Dam
  - (ii) **Prep work by Co Eng. & contractor** Warren est. 30k +/- posted to OPWC
    - a. **Est. cost** **Actual cost**
      - i. 30k +/- \$46,570.17- completed Nov
  - (iii) **PAVING: -**
    - a. **Est. cost** **Actual cost**
      - i. \$107,286.00 \$108,073.79 – completed Nov
  - (iv) **Pavement Markings: -** **Actual cost-** completed Nov
    - i. \$2,979.00 - \$4,065.15
  - (v) **WIDENING: -**
    - a. **Estimate** **Actual cost**
      - i. \$50,630.00 bill in June \$42,602.08 – completed June 2023.
      - b. November rec'd invoice from Co engineer for shoulder work which was not estimated prior. **Actual cost**  
\$21,702.88
  - (vi) TOTAL CASH ESTIMATED ON BOWMAN PROJECT IN 2023 was \$160,895. Cash –
    - 1. Final total was \$176,443.90 cash and \$46,570.17 opwc grant as of the Dec 19<sup>th</sup> Twp meeting.
  - (vii) Final costs in 2023 are presently \$223,014.07 includes dollars posted to opwc.
    - 1. Trustees have determined to dedicate the Twp's remaining American Rescue Plan grant to this project. Paid in June.
  - (viii) This project is now completed and will be removed from future agendas.
- iv) Twp projects by Twp staff or other contractors for 2023:
- (1) The Chair asked if there are any proposed or in progress projects for the Twp staff or private contractors for 2023?
  - (2) Re-build Ginter Rd. from Jefferson Ave. (St. Rt 66) to Carter Rd - see mins from Jan 2020 forward for details.
    - (a) Trustees and the City agreed to a rebuild project. An agreement is on file and prints out a summary of the work to be performed.
      - (i) Estimated project cost is: \$162,296.49.
      - (ii) this is for road reconstruction only – the City has agreed to pay for the proposed sidewalk-bike path.
      - (iii) As of 03-29-22 an ODOT stimulus grant written by Co. Eng. Schlatter on the Twp's behalf was approved for funding this project.
        - 1. The grant award is for \$175k
      - (iv) This grant has been posted to Twp fund lines as of this session.
    - (b) **Original project consists of:**
      - (i) Widening/paving
      - (ii) Drainage
      - (iii) Sidewalk
        - a. The sidewalk portion may not be a part of the project – this depends on remaining grant funds after the first two elements of the project are completed.

- (c) This project is now scheduled for 2024.
- (d) The project has been re-bid ( see mins of Sept through November sessions for details)
  - (i) The bids were prepared and awarded by the City Engineer's department
    - 1. – bid awarded to Ward Const. –
    - 2.City engineer sent the following explanation 12-15-23.

We originally bid the project as one complete project. In July, we opened those bids and costs exceeded the estimate by nearly 24%. We split the project into a smaller roadway improvements package and re-bid that portion and opened bids on November 14<sup>th</sup>. The contractor awarded the widening/resurfacing contract is Ward Construction Co. The total amount of the award to Ward is \$250,397.60.

We are still working to get quotes for the drainage piece, and will then re-evaluate the sidewalk portion.

Please let me know if you have any further questions.



*Melinda K. Sprow, P.E.*

City Engineer  
[msprow@cityofdefiance.com](mailto:msprow@cityofdefiance.com)  
 631 Perry Street | Defiance, OH 43512  
 Ph. 419-784-2249  
[cityofdefiance.com](http://cityofdefiance.com)

- (e) The fiscal officer has submitted the required 3<sup>rd</sup> qrt status report via emailed to ODOT Nov. 13, 2023, indicating a rebid and no const in 2023.

- (f) Discussion:
  - (i) None.

- (3) Rebuild of Carter Rd. refer to mins of 8-24-21 Twp session.

- (a) Trustees to determine timeframe based on available road dollars in the Twp road funds:
- (b) Discussion:
  - (i) None

- (4) Trustees stated a Jake McGuire 21715 Bowman complained that during the widening of this road, contractors destroyed his drive and when they replaced the culvert – the culvert has curled up. McGuire wants his drive entrance properly repaired.

- (a) At the November session Trustees were to discuss with the Co. Engineer.
- (b) Update:

- (i) Trustees believe that Mr. McGuire needs to discuss his issue with the Co. Engineer as the Co. Engineer was the manager of the rebuild project.

**c) 2023 financial impact review by the fiscal officer:**

- i) The fiscal officer reported:

- (1) Total road fund revenues year date are **\$260,016.89**
- (2) Total road fund expenses year to date are **\$346,301.07**

- (a) These figures are tracking road tax revenues regularly received and expended by the Twp.
- (b) **These figures do not include the grant money- American Rescue Plan or ODOT stimulus.**
- (c) Road salt purchased - 2023– total \$1,689.60

- ii) Anticipated road funds revenue (tax receipts) for 2023 – based on the 2<sup>nd</sup> amended certificate dated November 21<sup>st</sup>, 2023, was:

- (1) \$227,400 more or less

- iii) Anticipated expenses for 2023 – as of this session:

- (1) Regular twp. expenses anticipated for the year, baring emergencies. The estimate for 2023 – based on historical review, is placed at between \$70,000 and \$100,000 – would include Twp projects estimated or completed so far this year.:
- (2) 37k +/- Road maintenance program by Co. Engineer - has been estimated by Co Engineer refer to item 6-b of this agenda - proposal from Co. engineer.

- (a) As of 12-19-23 \$32k +/- no pavement markings.
  - (3) \$176k of cash – actual for Bowman Rd rebuild in 2023 – up from \$160k est - refer to exhibit 6-B dated 4-11-23 for est.
    - (a) To be funded in part by American Rescue Plan grant per Trustee resolution 10-2023.
    - (b) Final billing for 2023 was \$223,014.07 including the 46.5k opwc funded.
  - (4) 40k savings towards Carter rd rebuild - project - unless Trustees determine another project.
    - (a) 40k was earmark in the 2022 budget so at end of 2023 80k should be available.
  - (5) truck purchase to replace F550 – set aside is \$165k spent \$133,945 more or less.
    - (a) 66945 for truck and 67000 for components and installation.
  - iv) Total exp for 2023 as of December 19<sup>th</sup> is as previously estimated - \$300 to 425k. see past mins from Jan 2023 forward for details.
  - v) Discussion;
    - (1) none
- d) **A recap of the OPWC grants (LTIP & Issue 2)**– see minutes of previous sessions for history. An update was last received from the Co Engineer’s Office dated 9-19-2023- refer to exhibit 6-d of the 11-21-23 session.
- i) Current status as reported by the fiscal officer
    - (1) The Engineer had previously informed the Trustees that with the passage of issue 1 several years ago the law promises the grants. The average annual grant for Def Twp. is \$25k for the next 2 years (2023 & 24) or a total of \$50k remaining give or take.
    - (2) The 2023 grant of \$18,000.00 is posted to Twp grant as of 2-8-23 as noted on the 2-8-23 exhibit.
      - (a) Grant fund balance as of 11-15-2023 is minus (\$38,459.44) as noted on the exhibit.
    - (3) –OPWC grant work currently posted for 2023
      - (a) \$81,534.19 for Bowman rd proj prep by co eng staff – and;
      - (b) \$1,800.00 for Krouse rd dura patching.
      - (c) \$46,570.17 for Bowman rd shoulder work by co and contractors,
    - (4) Trustees are reminded that there is no longer a discount in effect from the Co. Engineer for work done on the Twp’s behalf by Engineer staff.. Use of funds is 100%.
    - (5) Discussion:
      - (a) None.
  - e) The Chair asked if there was any other discussion regarding the fiscal impact report or other road issues?
    - i) There was none.

**ORDER OF BUSINESS NO. 7 - Cemetery issues for discussion.**

- a) The Chair asked if there are any cemetery issues for discussion?
  - i) A request by Chris and Pam Bowers to pour a foundation and set a monument on their lots.
  - ii) Def memorial 419 784 2350 will do the work. They have contacted Steve Buchholz who will monitor the work per Twp policy. Work is to be done in the spring of 2024.
  - iii) Discussion;
    - (1) Mr. Buchholz noted that he and Mr. Harrow have been trying to find the plot lines for Cromley cemetery using the current Twp cemetery drawing. Buchholz said there is no way for them to find a true boundary as there are no permanent survey markers (bench marks) to be found.
    - (2) Buchholz suggest a surveyor be hire to properly find the lines and to prepare a new cemetery drawing.
    - (3) Trustees took the matter under advisement.
- b) The Chair again asked if there were any other cemetery issues.
  - (1) There were none.

**ORDER OF BUSINESS NO. 8 – PERSONNEL**

- a) The Chair asked if there are any personnel issues for discussion.
  - i) Zoning Commission – appoint to alternate Bd. position. This opening occurred when Trustees appointed Patti Diemer to the regular Board to fill the seat of Richard Wagner who had passed away.
  - ii) Nominations if any to fill the unexpired Alternate term of Patti Diemer?
  - iii) ZONING COMMISSION

Randy Wilde	14726 St Rte 111- Defiance	419-393-2897	<a href="mailto:jjyold@artelco.com">jjyold@artelco.com</a>	12-31-25
Sam Bok	11310 Krouse Rd - Defiance	419-782-0012	<a href="mailto:jawscows@defnet.com">jawscows@defnet.com</a>	12-31-25



Ed Steffel	15829 State Rt. 111 Defiance, Ohio 43512	419 393 2357 home		12-31-23
Tom Mick	21389 Hammersmith Road - Defiance		twmick@defnet.com	12-31-23
Patti Diemer	23361 Def. Paulding Co. Line Rd 10 – Defiance, Ohio 43512	419-439-3181 cell 419-393-2009 home	<a href="mailto:Pdiemer1961@gmail.com">Pdiemer1961@gmail.com</a>	12-31-24
<b>ALTERNATES</b>				
Donald Gorrell	15656 South St. Rt. 66 – Defiance, Ohio 43512	419 399 7699 cell 419 393 2076 home	<a href="mailto:Gorrell1155@gmail.com">Gorrell1155@gmail.com</a>	12-31-23
Open position				12-31-24

- (1) Trustee Peck has contacted the Def. High School to get a recommendation of a student for this position. Trustees believe this to be an educational opportunity for the named student.
- (2) Update-
  - (a) Trustees are awaiting a resume from the student.
  - (b) Mr. Peck noted that there were several board and commission members whose term expires. The Board asked Mr. Diemer to propose some names for appointment. This may be done at the annual budget-reorganizational session on January 10<sup>th</sup>.

- b) Mr. Peck asked if there were any other personnel issues?
  - i) There was none.

#### **ORDER OF BUSINESS NO. 9 - Handouts.**

- a) Monthly (December 23) GrassRoots clippings – **exhibit 9-a**
- b) **Exhibit 9-b** is notice from Shep’s mower repairs that they are available for servicing Twp mowing eq.
- c) **Exhibit 9-c** is notice from Def Co Soil and Water – public hearing on maintenance of Steele Ditch #23-04 in Def Twp.
- d) **Exhibit 9-d** is an email from Maumee Valley Planning seeking Trustees proposed project to determine if grant funding may be available.

#### **ORDER OF BUSINESS NO. 10 - Old Business**

- a) The Chair asked if there is any old business to come before the Board?
  - i) The OTA winter conference is scheduled for Feb 7 – 9th, 2024.
    - (1) Attendees will be;
      - (a) Peck- yes
      - (b) Shaffer -yes
      - (c) Diemer - no
      - (d) Harrow - yes
      - (e) Voll - yes
      - (f) Houck - yes
  - ii) All twp officials have been registered.
  - iii) All attendees will be at the Dury Inn and Suites at the Col. Convention Center.

#### **ORDER OF BUSINESS NO. 11 - New Business.**

- a) The Chair asked if there is any new business to come before the Board?
  - i) Charter Communications emailed notice to the twp that they are placing cable-fiber in Def Twp. – this was forwarded to Trustees on 12-1.
    - (1) Discussion
      - (a) none
  - ii) The OTA sent an email regarding – “what Trustees need to know” about the passage of issues 1 and 2 at the recent Nov general election. This was forwarded to Trustees on 12-1.
    - (2) Discussion
      - (a) Trustees desire to lime the number of growers, distributors to 1 of each in Defiance Twp. Trustees asked the fiscal officer to request and prepare a resolution to this effect.



- b) The Chair asked if there was any other new business to be discussed?
- i) There was none.

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**ORDER OF BUSINESS NO. 12 - NEXT MEETING:**

- 1) The next regular session.
  - a) The next session.

**Date:** Wednesday, January 10<sup>th</sup>, 2024 Re-org, budget & regular business session. (if amended certificate is available from the Co Auditor).  
**Time:** 6:30 p.m.  
**Place:** Defiance County Commissioners building  
2nd floor conference room  
500 Court St.  
Defiance, Ohio 43512

**ORDER OF BUSINESS NO. 13 – Adjournment:**

- 1) Mr. Peck requested a motion to adjourn this meeting of – December 19<sup>th</sup>, 2023.
  - It was moved by: Shaffer
  - SECOND by: Diemer

The roll was called and the vote was:

YEA(s) 3 NAY(s) 0 The motion: Passed X Failed

MEETING ADJOURNED  
Respectfully Submitted  
Timothy J. Houck, Fiscal Officer